

TOWN OF ATHERTON
PLANNING COMMISSION APPLICATION



| | TYPE OF APPLICATION | FEE* |
|---|-------------------------------------|-------------|
| | Appeal | \$872.32 |
| | Special Structures Permit | \$3,025.12 |
| | Heritage Tree Removal Permit | \$2,325.82 |
| | Tree Protection Zone Exception | \$2,325.82 |
| | Variance | \$3,025.12 |
| | Conditional Use Permit | \$3,025.12 |
| | General Plan Amendment | \$5,817.15 |
| | Initial Review/Negative Declaration | \$2,325.82 |
| | Lot Line Redesignation | \$3,025.12 |
| | School Master Plan | \$872.32 |
| | Tentative Parcel Map | \$3,025.12 |
| | Final Parcel Map | \$3,025.12 |
| | Zoning Ordinance Amendment | \$5,817.15 |
| | Environmental Impact Report | Actual cost |
| *All Fees Include 3.6% Technology Surcharge | | |

SITE ADDRESS: 190 PARK LANE, ATHERTON, CA 94027 APN: 070-214-080

Provide a brief description of the proposed project: COMPLETE REMODEL OF THE EXISTING

MEN'S AND WOMEN'S LOCKER ROOM WITH 363 SF BUILDING ADDITION

PROPERTY OWNER:

Name: MENLO CIRCUS CLUB (DIRECTOR OF OPERATIONS - WILLIAM MAROUN)

Mailing Address: 190 PARK LANE, ATHERTON, CA 94027

Phone: 650.330.6111

Email: WILLIAMM@MENLOCIRCUSCLUB.COM

Signature: *William Maroun* *Dir Zander, General Manager*

APPLICANT:

Name: KSH ARCHITECTS - GREG HAGEY

Mailing Address: 349 SUTTER STREET, SAN FRANCISCO, CA 94108

Phone: 415.314.8574

Email: GHAGEY@KSHA.COM

Signature: *GH*

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FOR COMPLETION BY TOWN OF ATHERTON:

Amount Paid: _____ Received by: _____ Date Submitted: _____

Project #: _____

APPLICATION PROCEDURE:

Submit the following information. All application materials are to be submitted digitally through the Planning Department's ePlan Submittal Page.

1. This form filled out completely and signed by the property owner.
2. A separate, complete written description of the request addressed to the *Planning Commission*. Please include as much detail as possible.
3. Payment of the required fees and deposit.
4. Digital plans to a measurable scale, clearly drawn which include the following;
 - A. Existing and proposed uses including all buildings, structures, parking areas, driveways and heritage trees, and any other accessory structures.
 - B. Site plan, floor plans and elevations.
 - C. Lot data (lot size, allowed floor area and setbacks) – existing and proposed.
 - D. Building and sidewall heights measured from Average Natural Grade.
5. Conceptual Landscape plan (if required).
6. Arborist Report (if required).
7. Additional information as deemed necessary by staff to complete an application.

HEARING DATE

Once staff deems the application complete, the request will be placed for public hearing on the agenda of the next available Planning Commission meeting. The Planning Commission meets on the fourth Wednesday of each month at 6:00 pm in the Town Hall. The Planning Commission may continue any hearing from time to time.

EFFECTIVE DATE

A Planning Commission decision will be effective 10 calendar days following the date of decision, during which time an appeal may be filed. The permit will be considered void if not used within one year.

Once staff deems the application complete, the public hearing date will be determined. Staff will mail notice of the public hearing to all property owners within 500 feet of the subject site, ten (10) calendar days before the hearing.

It is strongly recommended that applicants contact neighboring property owners to discuss the proposed project **prior** to the Town's mailing of notices.